

Director of Engineering

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Company: Shangri-La

Location: Malaysia

Category: other-general

Shangri-La, Kuala Lumpur

Be part of our Shangri-La family

Shangri-La Hotels and Resorts began in 1971 with our first deluxe hotel in Singapore. Today, the group comprises over 102 deluxe hotels and resorts in key cities in Asia Pacific, North America, Europe and the Middle East.

Based in Hong Kong, we are expanding globally with developments under way throughout Asia, the Middle East and Africa. With our extensive footprint in Asia and in key cities worldwide, we offer global exposure, exciting career prospects and opportunities in hospitality, F&B, real estate, technology, marketing, design, business development, finance, project management, and many other areas.

Shangri-La Kuala Lumpur is perfectly situated in the heart of the city, to explore and discover well-known attractions and activities that Kuala Lumpur has to offer.

As a premier deluxe hotel with a proud tradition in providing gracious Malaysian hospitality to the world, we are inviting dynamic individuals to join one of the region's most exclusive city hotel.

We are in search of energetic, vibrant and multi-skilled individuals who are able to meet the ever-changing challenges and contribute towards the success of the hotel.

It takes a very special kind of person to work at Shangri-La. Someone with an eye for detail and the skills to perform. Someone with an attitude to deliver and a passion to delight.

To be responsible for the general administration of the engineering department including proper

maintenance and repair of all buildings, fixtures, fittings and equipment as well as technical improvements, preventive maintenance and utilities consumption control in the hotel.

Required to contribute ideas and suggestions to improve profitability of the hotel.

To provide guidelines and assistance to Senior Service Managers/Service Manager (Asst. Maintenance Manager, Audio Visual Manager, Maintenance Manager and Service Manager) in his department.

Responsibilities :

Operation of M&E plant and equipment

Organize engineering staff and control staff to correctly operate all M&E plant and equipment to suit the needs of the hotel.

Supervision of Senior Service Manager functions for hotels

Conducts monthly quality assurance review of hotel.

Prepares report for Maintenance Manager.

Provides technical solutions when problems arise in hotel.

Minor Improvement Projects

Plans, designs and implementation of minor projects, improvement of plant efficiency or reducing other operating and maintenance costs.

Preventive Maintenance Programme.

Plan and implement preventive maintenance program, try to achieve 0 defects for all equipment in the hotel.

Pro-active input at EXCOM level

Attend EXCOM meetings.

Attend daily morning briefing.

Training

Provides training of all department staff to ensure efficient operation proper maintenance and repair to the hotel equipment as well as good morale.

Ensuring there is good morale in the department.

Meetings

Conducts monthly internal meeting to keep staff informed and to seek feedback.

Conducts daily briefing and distributes work assignments.

Prepares and attends P&L, Div. Heads Meetings. Analyze ways to improve it.

Energy & Utility Management

Control utilities supply on a daily basis

Minimize utility consumption.

Implements formal energy management programme.

Budgeting/Capex/Cost Control.

Prepare annual budget and Capex

Guest Relations.

Attend GM's cocktail party as required.

Communicate with VIP guests: enquires about their stay in the hotel, comfort, preferences and problems.

Comments or complaints to be acted on immediately.

Provides assistance wherever possible.

Property Management

Delegates work for proper implementation and control.

Human Resources.

Staffing

Performance Appraisal

Maintenance Contracts.

Negotiate, sign and verify maintenance contracts and invoices.

Call and liaise with contractors and consultants regarding the exact requirement.

Ensure maintenance and repair sub- contracted out are executed in accordance with agreed contracts, fees and charges.

External Liaison.

Liaises with government and statutory bodies to ensure compliance with regards to rules and regulations.

Inventory/Spare Parts Control.

Maintains and monitors inventory on a regular basis.

Assists in determining bulk purchase agreements for hotels.

Assists in optimizing use & purchase of tools for hotels.

Safety.

Identifies hazards and potential safety concerns.

Takes necessary action.

Trains and supervises emergency response team as required.

Coordinate life safety with security department as appropriate.

Requirements:

Minimum 8 years working experience in any industrial concern or 4 years as Chief Engineering in an international class hotel.

Diploma Diploma in Engineering or Degree in Mechanical/ Electrical Engineering.

Very much a peoples person who is able to work closely with staff on a daily basis, a hands-on operational approach at all times.

Being able to adapt to change with a flexible approach and a never-say-never attitude.

Leadership training involves guiding people with a mindset of accepting nothing but the best.

Good guest interaction skills are essential, along with a command of written and verbal English.

Position open to expatriate only short-listed candidates will be contacted.

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